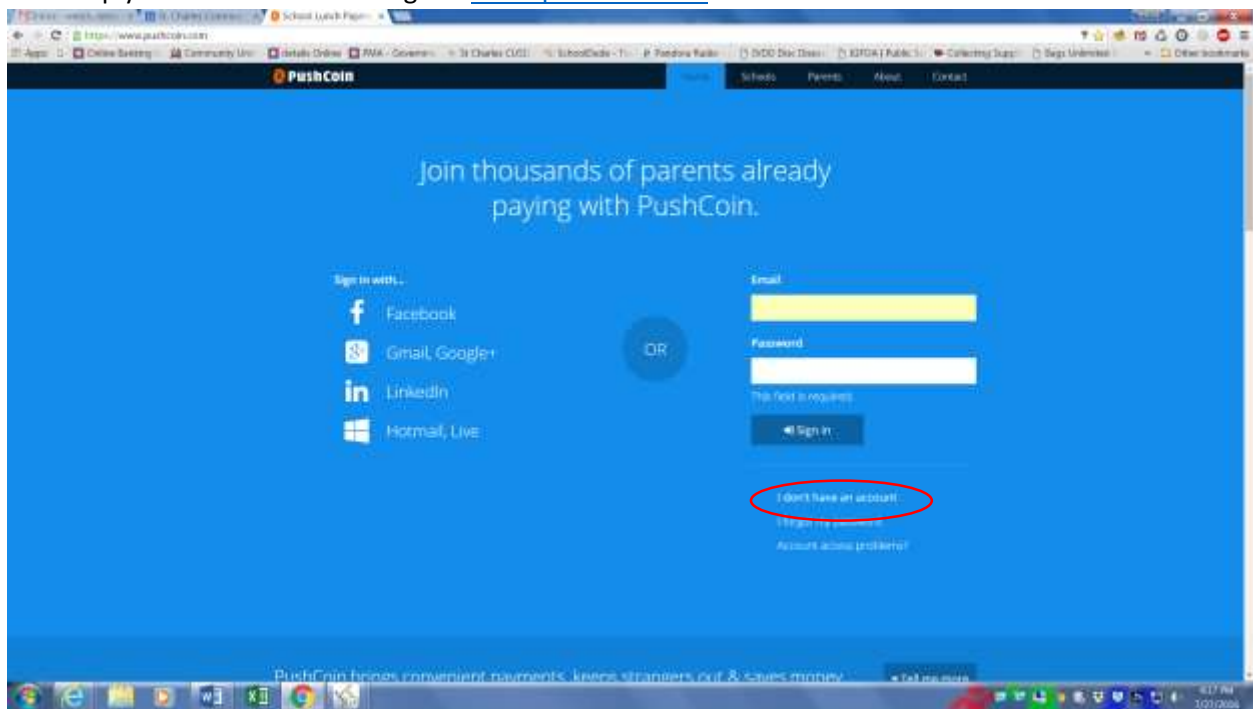
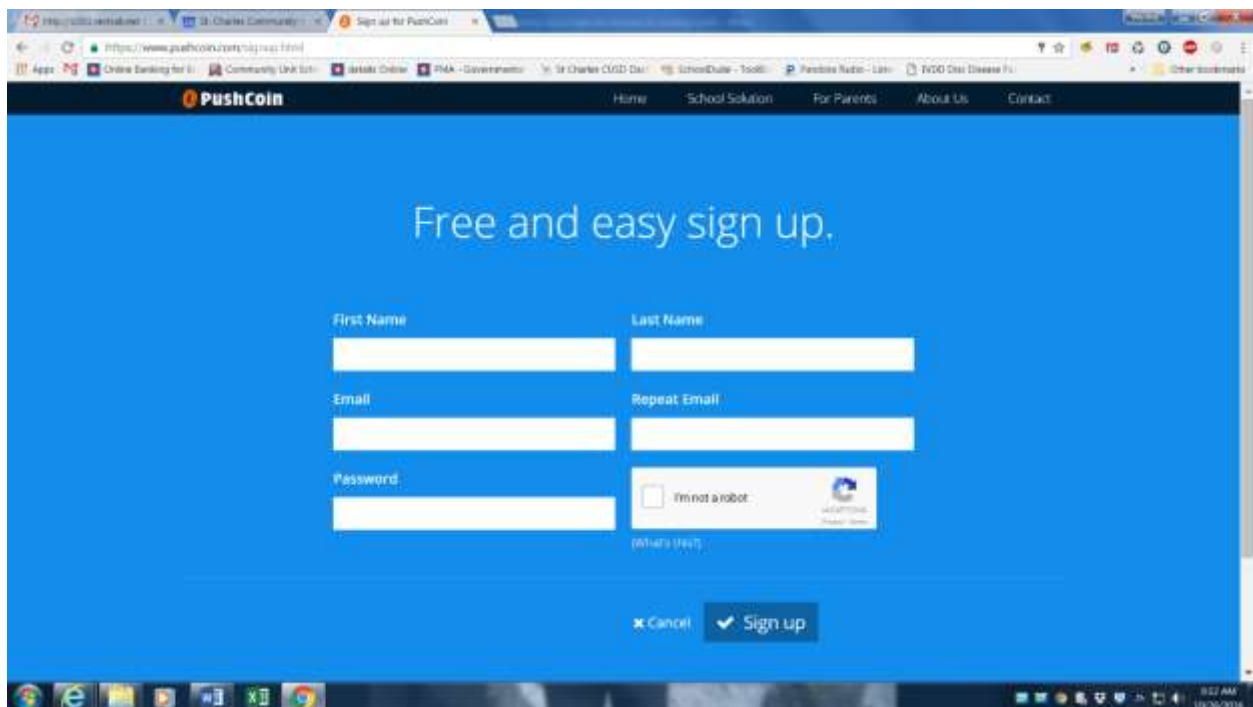


Setting Up a PushCoin Account & Funding Student Wallet

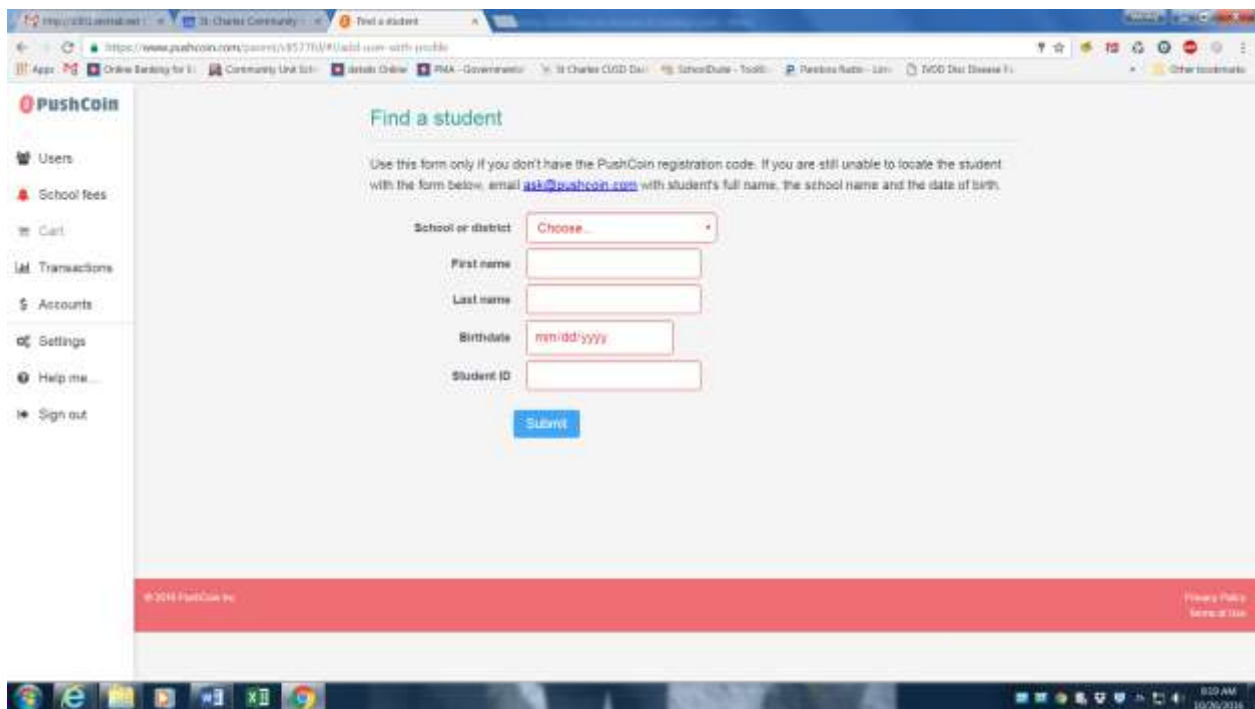
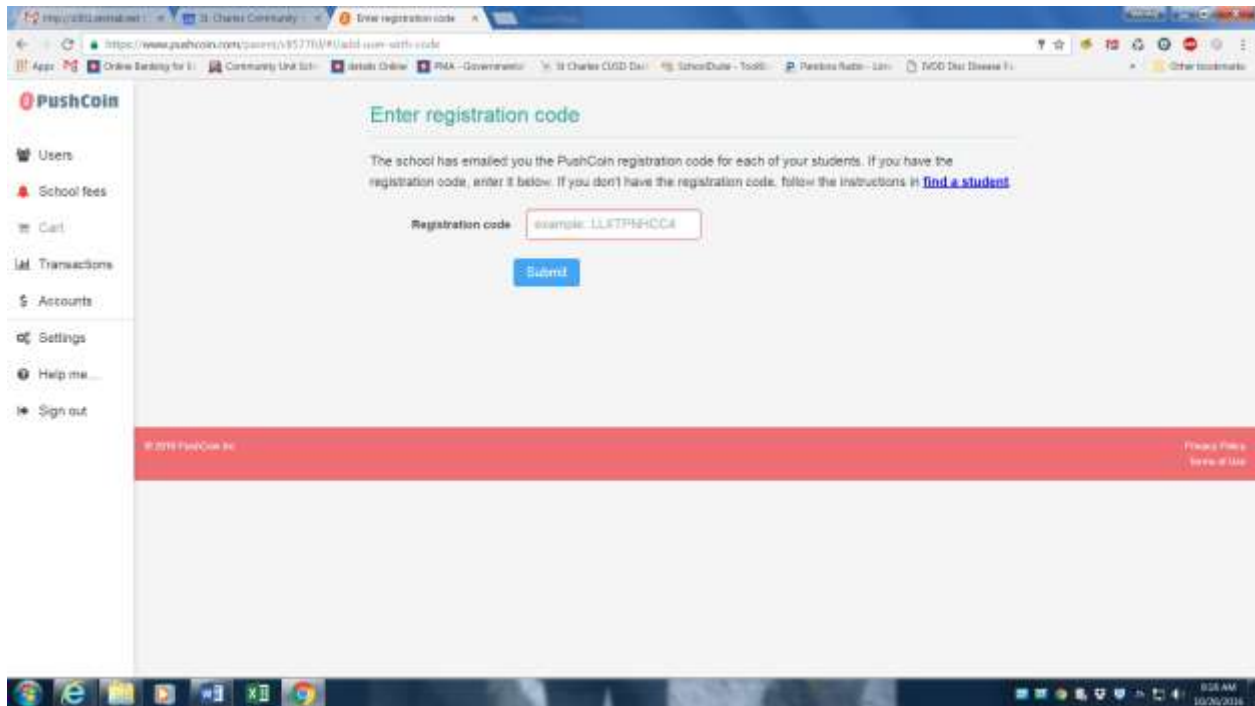
To set up your PushCoin account go to www.pushcoin.com and choose “I don’t have an account”.



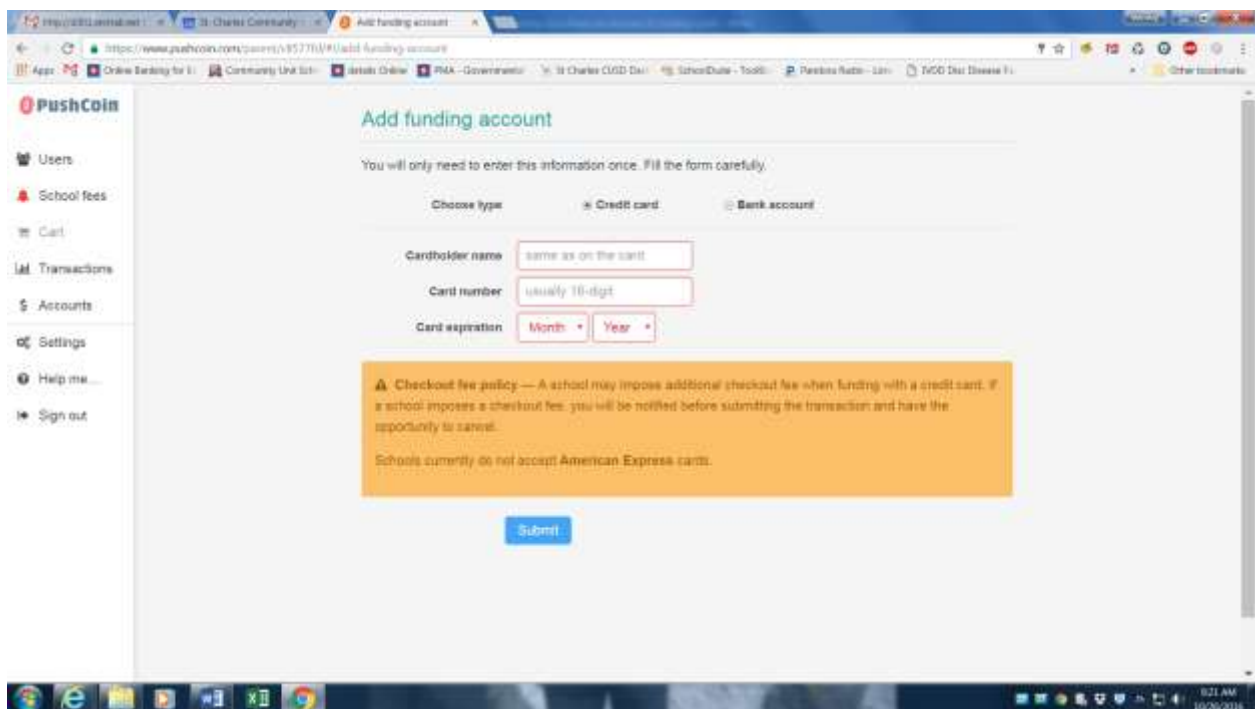
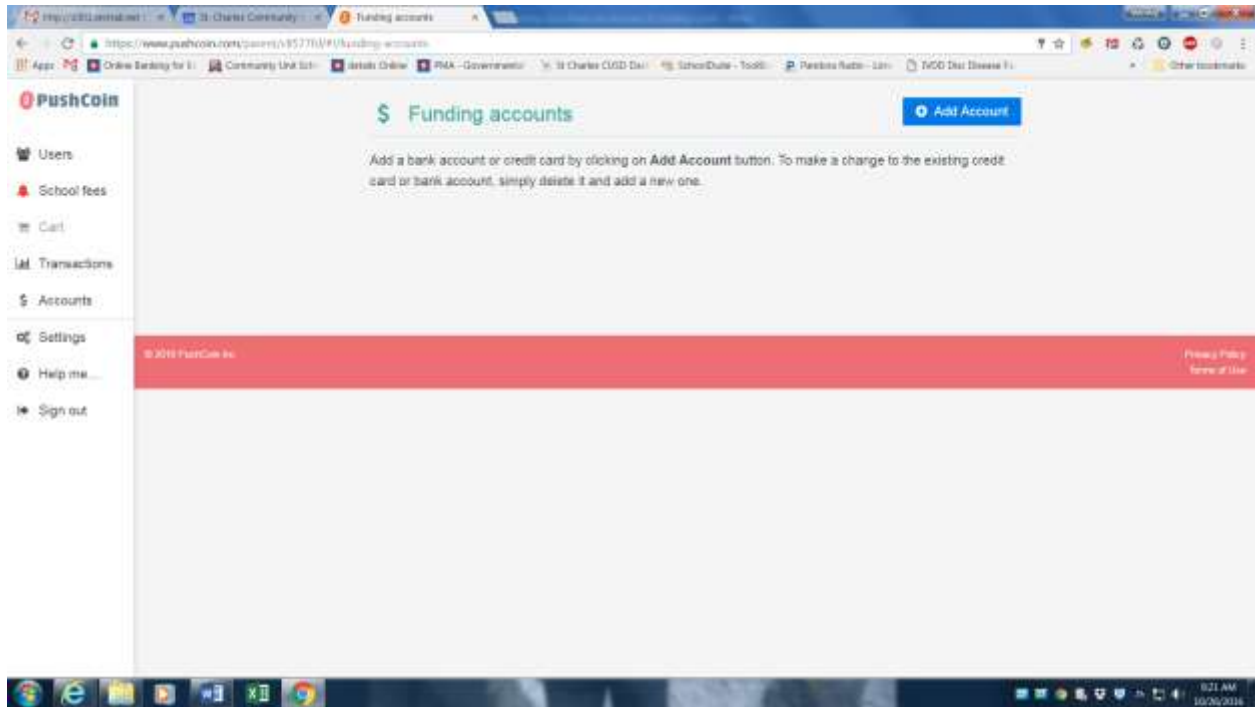
Then enter your information and hit “sign up”. When you click the box in front of “I am not a robot” you will be asked to select certain boxes based on a question. You enter the password you would like to use.



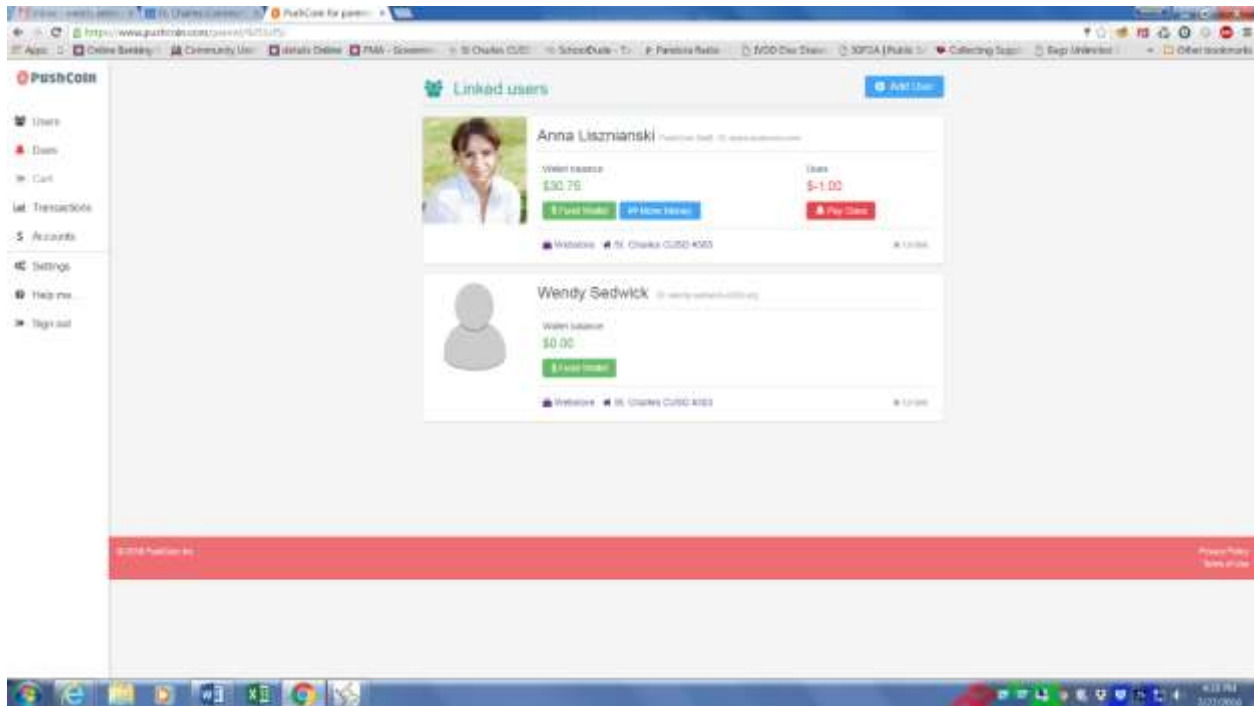
To link your students to your account. You can either enter their registration code if you have it (you can get this code from the school or Wendy Sedwick in the Business Office) or click “find a student” and choose the District, St. Charles CUSD 303, then enter your students first name, last name, date of birth and their student ID, then hit submit. You can continue this process until all of your students are added.



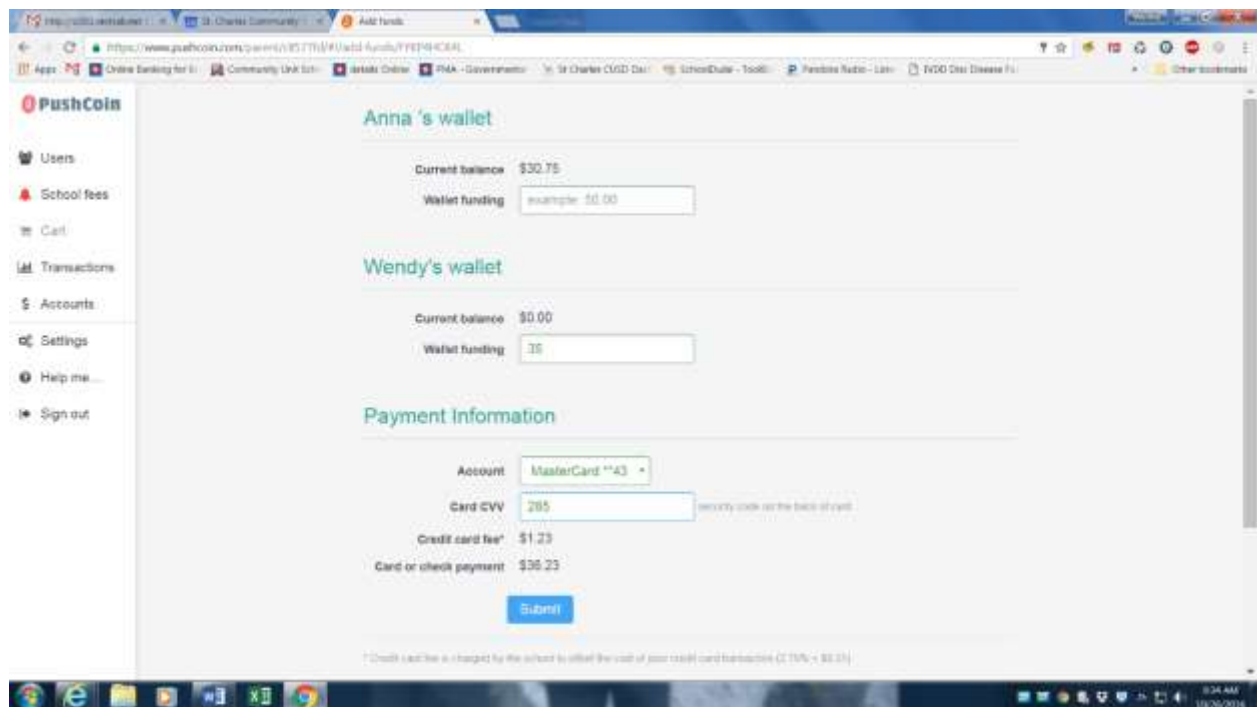
Once you have finished adding your students, you will need to enter a funding account. Click on the blue funding “Add Account”, then choose either “credit card” or “bank account” and enter the corresponding information.



Now you can fund your student's wallet. To get back to your students click on "Users" on the left hand side of the screen. Then click on the green "Fund Wallet" button under the student for which you wish to add funds.



Enter the dollar amount you would like to add to your student's wallet (minimum is \$35 per transaction). Note: You can add \$10 to one student and \$25 to another, to make up the \$35. Also, these funds can be used to purchase lunch, school store items, and also pay fees, etc.



Your purchase will then be complete.

Note: If you use a credit card to fund your purchase you will be charged a 2.79% plus 25 cents transaction fee. You can always fund your purchase with a checking account at no additional cost.

If you have any questions you can contact your school or Wendy Sedwick in the Business Office at 331-228-4927.